

BOARD MANUAL

SUBJECT: Celebrating and Honouring Board Members	NO.: 2-D-61
SECTION: Board Process	
APPROVED BY: Board of Directors	DATE: June 4, 2025

Policy

As a caring organization, the Board of Cambridge Memorial Hospital provides acknowledgement and support to Board members for milestones in their lives. This includes honouring the death of a loved one and celebrating new beginnings for Board members.

For the purposes of this policy, a Board member's loved one is defined as a spouse/partner, parent, child, and sibling.

Death of a Loved One

The CEO's office will arrange a donation to the charity of choice in the event of the passing of a Board member's loved one when made aware of the passing. The Board Chair will send a card of condolence on behalf of the Board.

Celebrating New Beginnings

The CEO's office will arrange for a card and gift on behalf of the Board to celebrate a Board member's marriage and/or the birth/adoption of a child when made aware of the event. The Board Chair will send a card of congratulations on behalf of the Board.

The amount for a donation or gift is to be alignment with the hospital practice in this regard that may be amended from time to time.

DEVELOPED: June 4, 2025		
REVISED/REVIEWED:		
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