

**Name of Hospital:** Cambridge Memorial Hospital

**LHIN:** Waterloo Wellington

**Reporting Period:** April 1, 2019 to March 31, 2020

No.	Consultant Firm Name(s)	Name and Title of Consulting Contract	Contract Term  If the contract term has been extended, please include the original contract term and the amended contract term	Procurement Value  (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$)/ Total Paid	Consultant Selection Process  (Open Competitive, Invitational Competitive, Non-competitive)  If non-competitive, please provide an explanation	Modifications to Agreement (Yes/No)  If Yes, did the procurement documents permit modifications to the term or value of the agreement?
1	Safe Management Group	Code White Training	The contract term was based on a fixed output	\$ 38,232	The contract went through a RFQ process	No modifications
2	Oculys	predict Module (ED clock)	The contract term was based on a fixed output	\$ 27,120	The contract was noncompetitive / limited tendering based on the knowledge and subject matter of the deliverable.	No modifications
3	Optimum Talent	Career Transition	The contract term was based on a fixed output	\$ 5,424	The contract was noncompetitive / limited tendering based on the knowledge and subject matter of the deliverable.	No modifications
4	WorkSafe	Physical Demands Analysis	The contract term was based on a fixed output	\$ 4,577	The contract went through a competitive process	No modifications
5	Korn Ferry Hay Group Ltd	Compensation Review	The contract term was based on a fixed output	\$ 4,555	The contract was noncompetitive / limited tendering based on the knowledge and subject matter of the deliverable.	No modifications
6	Lawson Health Research Institute	Clinical Program Review	The contract term was based on a fixed output	\$ 19,000	The contract was noncompetitive / limited tendering based on the knowledge and subject matter of the deliverable.	No modifications
7	Promeus	Recruitment of senior staff	The contract term was based on a fixed output	\$ 14,313	The contract went through the Ontario vendor of Record process.	No modifications
8	Benard & Associates	Clinical Investigation	The contract term was based on a fixed output	\$ 8,157	The contract was noncompetitive / limited tendering based on the knowledge and subject matter of the deliverable.	No modifications

Agenda Item 2.1.1 APPENDIX C - ATTESTATION

9	Wellpoint Health Ltd.	Mandatory Employee Lab Testing	The contract term was based on a fixed output.	\$ 1,130	The contract was noncompetitive / limited tendering based on the knowledge and subject matter of the deliverable.	No modification
10	The Walter Fedy Partnership	Kitchen Renovations	The contract term was based on a fixed output.	\$ 34,661	The contract went through a RFP process	No modification
11	Stantec Consulting Ltd	Emergency Fuel Storage Tank	The contract term was based on a fixed output.	\$ 4,700	Utilized an existing CRP contract and as a result was noncompetitive based on the knowledge and subject matter of the deliverable.	No modification
12	Hanscomb Limited	Food Services	The contract term was based on a fixed output.	\$ 10,900	The contract went through a RFP process	No modification
13	MTE Consultants	CRP – PMA Inspections	The contract term was based on a fixed output.	\$1,400	The contract went through a competitive process	No modification
14	Stantec Consulting Ltd	AHU 21	The contract term was based on a fixed output.	\$ 59,890	Utilized an existing CRP contract and as a result was noncompetitive based on the knowledge and subject matter of the deliverable.	No modification
15	Peto Maccalum Ltd	CRP – Thermal Scan- 2 <sup>nd</sup> Review	The contract term was based on a fixed output.	\$7,000	Utilized an existing competitive process contract and as a result was noncompetitive based on the knowledge and subject matter of the deliverable.	No modification
16	Peto Maccalum Ltd	CRP – Thermal Scan- 2 <sup>nd</sup> Review Completion	The contract term was based on a fixed output.	\$ 2,863	Utilized an existing competitive process contract and as a result was noncompetitive based on the knowledge and subject matter of the deliverable.	No modification
17	Pinchin Ltd	Facility Designated Substances Assessment	The contract term was based on a fixed output.	\$ 7,500	The contract was noncompetitive / limited tendering based on the knowledge and subject matter of the deliverable.	No modification

**Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act*,  
(BPSAA)**

**TO:**                    The Board of Cambridge Memorial Hospital, (the “Board”)

**FROM:**                Patrick Gaskin  
                              President and CEO  
                              Cambridge Memorial Hospital

**Date:**                 June 24, 2020

**RE:**                    April 1, 2019 to March 31, 2020 (“the Applicable Period”)

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On behalf of the Cambridge Memorial Hospital (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital’s compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital’s compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital’s compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital’s compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet except as noted in schedule A,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President and CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Cambridge, Ontario this June 24, 2020.

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Patrick Gaskin  
President and CEO

## SCHEDULE A to Attestation

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

No known exceptions.

2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

No known exceptions.

3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

No known exceptions.

4. [to be added once ss. 15(1)(c.1) of the Act is proclaimed into force] Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

No known exceptions.

5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

No known exceptions except for the following

Cambridge Memorial Hospital is a member of a Group Purchasing Organization (GPO), Mohawk Medbuy Corporation, which procures contracts on behalf of its members. During the course of the year, there were contracts that had expired and should have gone through a competitive process however were extended for short periods of time until the procurement process could be carried out.

Cambridge Memorial Hospital

I certify that this attestation has been approved by the board of the Cambridge Memorial Hospital on June 24, 2020.

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Ian Miles  
Chair of the Board  
Cambridge Memorial Hospital